

## Introduction to ManualFilingSystem.co.za

Are you tired of receiving shoe boxes filled with receipt slips, which could have been filed properly and saved a lot of headaches? Would it not be great to have clients take the time to file their paperwork in a prescribed manner? Well, with ManualFilingSystem.co.za you can get your client to use a system which has many important benefits...



## ManualFilingSystem.co.za benefits the client to:

- Become more organised, which in turn;
  - Helps them feel better about their business
  - Helps them get their paperwork to you, much faster
  - Helps your client with their business efficiency and accuracy
- Saves Time and Money;
  - Clients can then focus more on their core business
  - Focusing on the core business = more money = better business = more fees for your practice
  - No penalties for late submissions of returns

## What are the further benefits for using ManualFilingSystem.co.za?

- The filing system can be scaled for a large corporate or a 1 person business
- Accountants can register as agents and earn a referral fee, for helping their clients!
- Accountants will be added to our accountant directory, free of charge – for clients that need help

## What to do next?

- To register as an agent, please go to:  
[www.manualfilingsystem.co.za/register-as-an-agent](http://www.manualfilingsystem.co.za/register-as-an-agent)
- We will then send you an e-mail, confirming your registration

OR

- To send your clients directly to us, to buy our filing system, please go to:  
[www.manualfilingsystem.co.za/business](http://www.manualfilingsystem.co.za/business)

Many Thanks!